



CITY OF MARY ESTHER

195 CRISTOBAL ROAD N.
MARY ESTHER, FL 32569

TELEPHONE (850) 243-3566 EXT.16

FAX (850) 243-0736

EMAIL:
CODE@CITYOFMARYESTHER.COM

Code Enforcement, Planning and Zoning Department

Solicitor, Itinerant Merchant and Mobile Vendor Permit Application

Business/Company Information

Business/Company: _____ Phone # _____

Address: _____

DBA: _____

Florida Department of Motor Vehicles License Number: _____ Type: _____
(Motor Vehicle, Recreational Vehicle and Mobile Home Dealers)

Florida Department of Business and Professional Regulation License Number: _____

Applicant Information

Applicants Name: _____ Date of Birth: _____

Social Security # _____ Drivers License # / State _____

Address: _____ Phone # _____

Business Activity Information

Description Of The Nature Of The Business Or Goods/Services To Be Sold: _____

Is A Vehicle Is To Be Used For The Transport Or Sale Of Goods Or Personnel? Yes No

If Yes, Complete The Following:

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

License Plate: _____ Vehicle Identification Number: _____

NOTICE TO APPLICANT

The hours valid for door to door solicitation are between 9:00 am and 7:00 pm on weekdays only. Solicitation on weekends or at any other hour than specified is prohibited. Permit is valid for 30 days. One permit extension may be granted per year on a case by case basis. Please allow up to 2 business days for processing. No solicitation may take place upon any private property without the consent of the property owner. A copy of all applicable state licenses, contractor licenses, Okaloosa County Occupational License/Business Tax Receipt, any license or registration required by any State of Florida or Federal authority in order to conduct or carry out any business activity in the State of Florida may be required. The Mary Esther Fire Department may have additional and specific requirements. You may contact the Fire Department at 850-243-5632 or 850-243-3566 Ext.27

REQUIREMENTS

(Box's checked are required)

- Site plan showing a clear and detailed map/layout of all buildings and structures within the site footprint, setbacks, property lines, aisle widths and paths, circulation plan, parking, staging area, equipment type and location, temporary structures, legend, orientation, address, etc.
- Signed lease of occupied space
- 2" X 2" color photograph of applicant (passport photo)
- Government issued photo ID (State issued drivers license or ID card)
- Signed statement from a physician clearing applicant from any contagious, infectious and communicable diseases
- Permit fee \$25.00.
- Business Tax Receipt fee: \$25.00
- Fire Department Approval and Fee: See Fire Department permit or letter for costs
- Tent permit:
- Other: _____

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____, hereby authorize the City Of Mary Esther, its agents and the Okaloosa County Sheriff's Office to conduct a criminal records check and release any information that may affect the approval or denial of this application. Further, I hereby certify that I have read and understand the "Notice To Applicant" and agree to comply with any terms and conditions set forth herein.

Applicants Signature: _____ Date: _____

CITY USE BELOW THIS LINE

Reviewed By: _____ ___ Approved ___ Denied

Comments/Conditions: _____

Signature: _____ Date: _____